

SDCC Mailchimp Guide – Updating Subscriber Information

The club uses [Mailchimp](#) software to manage Email communications to club members. In order to do this the system securely stores members personal details including Email address, postal address, phone number and subscription status. If any changes to this information are required the system allows for members to change information themselves directly on the system as follows:

1. The following information is included at the bottom of ALL club Emails sent through Mailchimp. To change any of your Mailchimp details click on the [update your preferences](#) link (outlined in red):

*Copyright © 2026 Stirling and District Camera Club, All rights reserved.
You are receiving this email because you opted in via our website.*

Our mailing address is:
Stirling and District Camera Club
The Birds and Bees
Easter Cornton Rd
Stirling, FK9 5PB
United Kingdom

[Add us to your address book](#)

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).

2. The following page will be displayed in your computer's browser, click on the **'Email Me A Link'** button to send a link to change your details to your Email address (as [currently](#) registered on Mailchimp). The page will update to confirm that an Email has been sent.



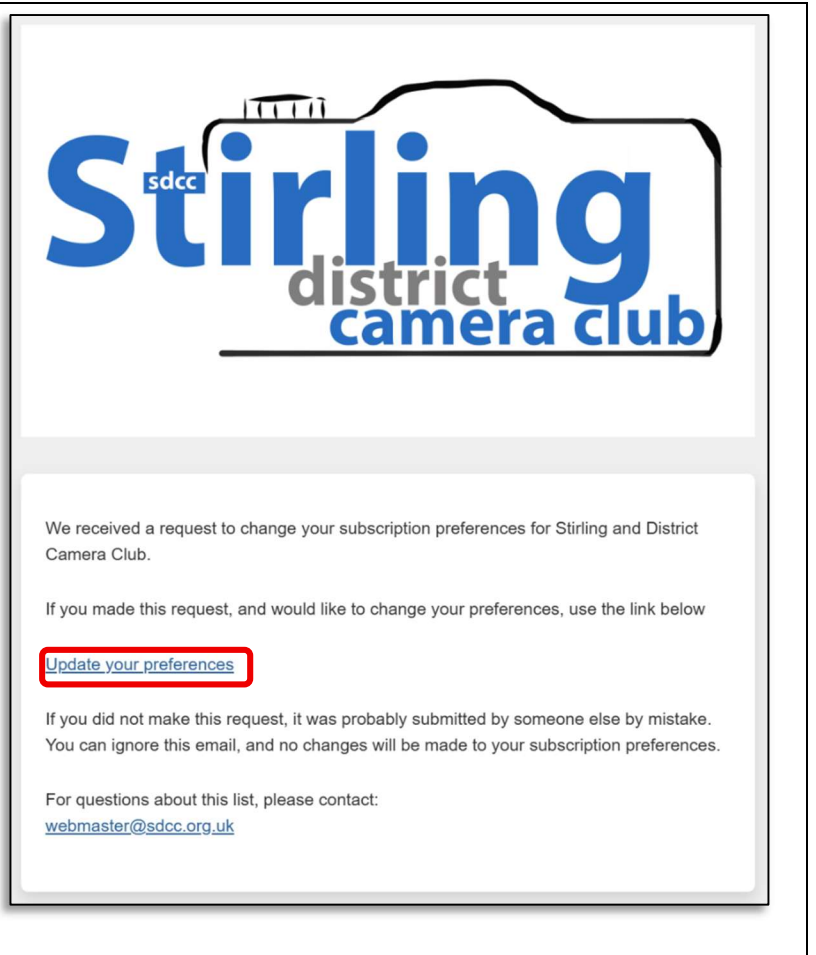
Update your preferences

To update your preferences, click the button below.

For security, we'll send an email to your inbox that contains a link to update your preferences. The link expires after a while, so be sure to use it quickly.

Email Me A Link

3. You should receive an Email as follows. Once again click on the [update your preferences](#) link (outlined below in red). **NOTE:** *this process of multiple clicking on links may seem rather drawn out but is intentional designed to ensure that only the person who has control over the subscribed Email address can change personal details).*



4. The following will be displayed in your computer's browser window, but with your current Mailchimp details displayed (**NOTE:** *Portions of your displayed Email are obscured with asterisks as a security feature*). Change whichever details you require and then click 'Update Profile' to save your changes to Mailchimp.



Update your preferences

Your SDCC membership number is *[MEMNUMBER]*
Your current Club Membership fees are *[MMERGE3]*

Note: the above details may not be correct if you only recently joined SDCC or paid your Club membership fees.

Email Address (required)

First Name (required)

Last Name (required)

Phone Number (optional)

Address Line 1

Address Line 2

Address Line 3

Post Code

Consent

Stirling and District Camera Club will use the information you provide on this form for various purposes as listed below. Please check the appropriate boxes to grant us consent (NOTE: as a minimum you must select the 'Membership' box):

- ☐ Membership
- ☐ Competition Entry
- ☐ Emergency Contact

You can change your mind at any time by clicking the unsubscribe link in the footer of any email you receive from us, or by contacting us at webmaster@sdcc.org.uk. We will treat your information with respect. To view our Privacy policy please visit our website. By clicking below, you agree that we may process your information in accordance with these terms.



We use Mailchimp as our marketing platform. By clicking below to subscribe, you acknowledge that your information will be transferred to Mailchimp for processing. [Learn more](#) about Mailchimp's privacy practices.

Update Profile

or [Unsubscribe](#)

5. The following will be displayed to confirm your new Mailchimp details. You can now close the browser window.



Profile Updated

Your profile information has been updated. For your records, here is a copy of the information you submitted to us...

Email Address (required):

First Name (required):

Last Name (required):

Phone Number (optional):

Address Line 1:

Address Line 2:

Address Line 3:

Post Code:

Consent:

[« return to our website](#)